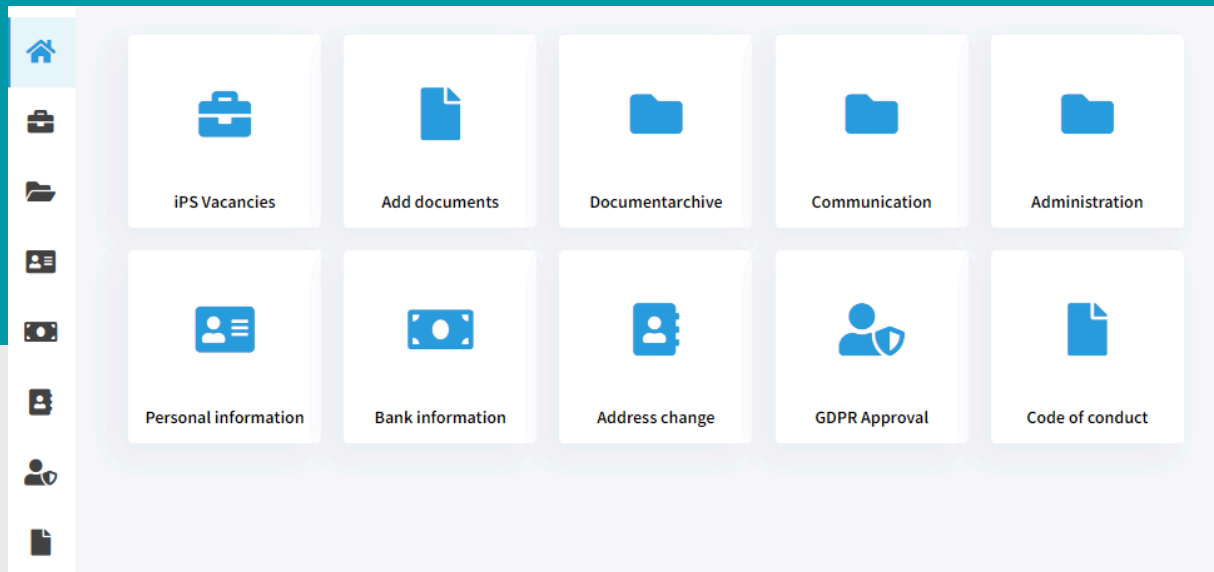


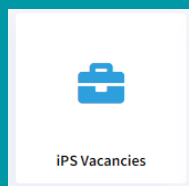
CANDIDATE PORTAL - TILES EXPLAINED

When logging into the candidate portal you will see the following home screen:

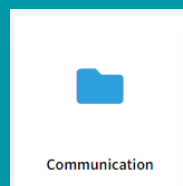


Tiles can be accessed either via the bar on the left or by clicking on the big tile on the home screen.

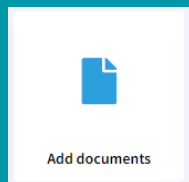
Hereby a short explanation of what each tile does.



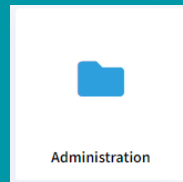
You will be directed to the vacancy page of the iPS website to see all up-to-date vacancies.



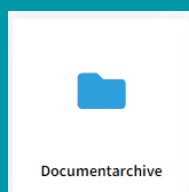
Here iPS will upload travel details, training arrangements and other relevant documents to your placement.



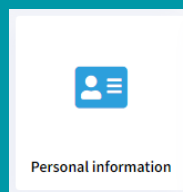
Here you can upload your certificates and documents.



Here iPS will upload employment contracts, study agreements and other relevant administrative documents.



Here you will find the certificates and documents we have on file for you.



Here you can fill in or update your personal information.



Bank information

Here you can fill in or update your bank information.



Address change

Here you can fill in or update your address details.



GDPR Approval

Here you can:

- Consent to the processing of your personal data.
- Request to remove your personal data from the iPS database.



Code of conduct

You will be directed to the documentation page of the iPS website where, amongst others, you can access:

- iPS - General Terms and Conditions Personnel
- iPS - Certified Code of Conduct - Processing Personal Data